

VODENJE PROJEKTOV

UČNI NAČRT PREDMETA/COURSE SYLLABUS

Predmet:	VODENJE PROJEKTOV
Course title:	PROJECT MANAGEMENT
Članica nosilka/UL Member:	UL FU

Študijski programi in stopnja	Študijska smer	Letnik	Semestri	Izbirnost
Uprava, prva stopnja, visokošolski strokovni	Poslovna uprava (smer)	3. letnik	2. semester	obvezni

Univerzitetna koda predmeta/University course code:	0573695
Koda učne enote na članici/UL Member course code:	1626

Predavanja /Lectures	Seminar /Seminar	Vaje /Tutorials	Klinične vaje /Clinical tutorials	Druge oblike študija /Other forms of study	Samostojno delo /Individual student work	ECTS
45		30		45	60	6

Nosilec predmeta/Lecturer:	Žiga Kotnik
-----------------------------------	-------------

Vrsta predmeta/Course type:	Obvezni/Core
------------------------------------	--------------

Jeziki/Languages:	Predavanja/Lectures:	Angleščina, Slovenščina
	Vaje/Tutorial:	Angleščina, Slovenščina

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:	Prerequisites:

Vsebina:	Content (Syllabus outline):
1. Snovanje projekta 2. Planiranje projekta 3. Načrtovanje izdelkov projekta 4. Mrežno planiranje aktivnosti 5. Organiziranje projekta 6. Vodenje projektnega tima 7. Kontroliranje projekta 8. Zaključevanje projekta 9. Osnove gospodarske matematike 10. Analiza stroškov in koristi 11. Vrednotenje uspešnosti projektov 12. Odločanje o javnih investicijskih projektih	1. Project conception and initiation 2. Project planning 3. Products planning 4. Network programming 5. Project organization 6. Project leadership 7. Project monitoring and controlling 8. Project closure 9. Financial mathematic basic 10. Cost-benefit analysis 11. Evaluating project effectiveness 12. Public investment project decision making

Temeljna literatura in viri/Readings:
1. STARE, Aljaž (2020). Projektni management: teorija in praksa. Ljubljana: Agencja Poti, (izbrana poglavja) 340 str.

2.	ROWE, S. F. (2020). Project management for small projects. Berrett-Koehler Publishers. (izbrana poglavja) 302 str.
3.	DEVJAK, Srečko (2004). <i>Kvantitativne metode za analize v upravi</i> . 2. Ponatis (4. poglavje). Fakulteta za upravo, Ljubljana.
4.	HAUC Anton (2002). <i>Projektni management</i> . GV Založba, Ljubljana
5.	LUCEY, Terry (2002). <i>Quantitative Techniques</i> , 6. izdaja (poglavja 22 do 29).ACCA, London .
6.	KERZNER, Harold (2004). <i>Advanced Project Management</i> , 2. izdaja. John Wiley & Sons, New Jersey.

Cilji in kompetence:

Študent:	- razume management projektov kot vodilo uspešne izvedbe delovnih procesov - pozna in razume ključne vloge v organizaciji projekta - razume pomen vlog in pomen vodenje tima in posameznikov - analizira projekt in ga s pomočjo metode mrežnega planiranja razstavi na faze in naloge ter poveže v mrežni model, - pozna pomen ekonomskega vrednotenja projektov in izbere ter uporabi ustrezne metode za vrednotenje investicijskih projektov.
Kompetence	- obvladovanje osnovnih parametrov vodenja projektov in doseganja projektnih ciljev z uporabo ustreznih metod in informacijsko-komunikacijske tehnologije, - samostojno načrtovanje in izvajanje reševanja konkretnih problemov z uporabo pristopov in metod projektnega vodenja, - delo v projektnem timu, - vrednotenje projekta in rezultatov projekta.

Objectives and competences:

Student:	- understands project management as a guide of the successful execution of work processes - knows and understands the key roles in the organisation of project - understands how to lead team and individuals - analyses the project and uses the network planning method to decompose it into phases and tasks which are then joined to a network model, - understands the meaning of the basic economic valuating of the projects and chooses and uses appropriate methods for evaluation of investment projects.
Competences	- to control basic project management parameters and to use suitable methods and information and communication technology for the achieving project goals - to plan and solve concrete problems related to the usage of project management approaches and methods - to work in a project team - to value project and project results and outcomes.

Predvideni študijski rezultati:

Študentje:	- razumejo osnovne vsebine projektnega vodenja: cilji, model, projektna organizacija, planiranje in spremljanje izvajanja projekta, - so zmožni uporabiti model projekta pri optimiranju doseganja projektnih ciljev, - znajo presoditi smiselnost rezultatov in interpretirati vpliv spreminjanja elementov projektnega načrta in izvedbe na rezultate izračunov, - znajo oblikovati model vrednotenja projekta in ga uporabiti na izbranem praktičnem primeru.
------------	---

Intended learning outcomes:

Students:	- understand basic concepts of project management: goals, models, project organisation, planning and supervising of project performance, - are able to use project model at the optimisation of project goals, - are competent to judge the results in term of their meaning and interprets influence of the data modification on the effects of calculations - are capable of designing of the model of project evaluation and using it in chose practical case.
-----------	--

Metode poučevanja in učenja:

1.	priprava študenta na predavanja
2.	predavanje
3.	priprava študenta na vaje
4.	vaje
5.	e-učenje
6.	seminarska naloga ali projektno delo

Learning and teaching methods:

1.	student preparations for lectures
2.	lecture
3.	student preparations for tutorials
4.	tutorials
5.	e-learning
6.	seminar paper or project work

Načini ocenjevanja:		Delež/Weight	Assessment:
1.	pisni in/ali ustni izpit	80,00 %	1. written and/or oral exam
2.	seminarska delo ali projektna naloga in/ali zagovor dela	20,00 %	2. seminar or project work and/or oral exam

Ocenjevalna lestvica:	Grading system:
5 - 10, pri čemer velja, da je pozitivna ocena od 6 - 10	5 - 10, a student passes the exam if he is graded from 6 to 10

Reference nosilca/Lecturer's references:

1. KOTNIK, Žiga. Project management in public administration : ICT usage in the pedagogical process. V: GÓMEZ CHOVA, Louis (ur.), GONZÁLEZ MARTÍNEZ, Chelo (ur.), LEES, Joanna (ur.). INTED 2023 : conference proceedings : 17th annual International Technology, Education and Development Conference : 6-8 March, 2023, Valencia (Spain). Valencia: IATED Academy, 2023. Str. 4899-4907, tabele. INTED proceedings (Internet). ISBN 978-84-09-49026-4. ISSN 2340-1079. <https://library.iated.org/view/KOTNIK2023PRO>, DOI: 10.21125/inted.2023.1275. [COBISS.SI-ID 147008771].
2. KOTNIK, Žiga, STANIMIROVIĆ, Dalibor. A content analysis of public policy design and implementation in Slovenia: weighing strategic and normative factors. Transylvanian review of administrative sciences. 2021, no. 64, str. 70-88, tabele. ISSN 1842-2845. <https://rtsa.ro/tras/index.php/tras/article/view/673/663>, DOI: 10.24193/tras.64E.4. [COBISS.SI-ID 83499523]
3. KOTNIK, Žiga, KLUN, Maja, SLABE ERKER, Renata. Identification of the factors that affect the environmental administrative burden for businesses. Sustainability, ISSN 2071-1050, 2020, vol. 12, art. 6555, 15 str. <https://www.mdpi.com/2071-1050/12/16/6555>, doi: 10.3390/su12166555. [COBISS.SI-ID 25119491].
4. KLUN, Maja, KOTNIK, Žiga, BOGILOVIĆ, Sabina. Transnational report with focus on current and foreseen transnational activities within each regional S3/RIS strategy and on transnational R&I topics, integrated with results from available RIS3 comparative analysis, focused on AR area : D.T1.2.1 S3/RIS Policy report : A.T.1.2 Identification of a shared R&I path : Interreg Alpine Space 2019-2022. [S. l.: s. n.], 2020. 1 spletni vir (47 str.), ilustr. https://www.alpine-space.eu/projects/a-ring/wp1/d.t1.2.1-s3_ris-policy-report.pdf. [COBISS.SI-ID 40649987]