

EU PRAKTIKUM

UČNI NAČRT PREDMETA/COURSE SYLLABUS

Predmet:	EU PRAKTIKUM
Course title:	EU PRACTICUM
Članica nosilka/UL Member:	UL FU

Študijski programi in stopnja	Študijska smer	Letnik	Semestri	Izbirnost
Upravljanje javnega sektorja, prva stopnja, univerzitetni (v postopku)	Ni členitve (študijski program)	3. letnik	2. semester	obvezni

Univerzitetna koda predmeta/University course code:	0174781
Koda učne enote na članici/UL Member course code:	1817

Predavanja /Lectures	Seminar /Seminar	Vaje /Tutorials	Klinične vaje /Clinical tutorials	Druge oblike študija /Other forms of study	Samostojno delo /Individual student work	ECTS
15				320	265	20

Nosilec predmeta/Lecturer:	Tatjana Kozjek
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Vrsta predmeta/Course type:	OBVEZNI/CORE
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Jeziki/Languages:	Predavanja/Lectures:	Angleščina, Slovenščina
	Vaje/Tutorial:	Angleščina, Slovenščina

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:	Prerequisites:
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Vsebina:

1. Spoznavanje učnega okolja z organizacijskega in vsebinskega vidika
2. Praktično delo na področju EU vsebin v določenem organu, podjetju ali ustanovi
3. Študij primera
4. Študent se seznani z delovanjem organizacije
5. Študent sodeluje na projektu, ki je povezan z EU vsebinami
6. Problematiko in delo na projektu predstavi po principu študije primera (case study)

Content (Syllabus outline):

1. Getting acquainted with learning environment from an organizational and content perspective
2. Practical work in the field of EU content in a particular body, enterprise or institution
3. Case study
4. The student becomes acquainted with the functioning of the organization
5. Student participates on a project that is related to EU content
6. Presentation of problem and project work as a case study

Temeljna literatura in viri/Readings:

1. Baird, B.N. (2001). The Internship, Practicum, and Field Placement Handbook: A Guide for the Helping Professions (3rd Edition).

2. Cremona, M. (2011). External relations and external competence of the European Union: the emergence of an integrated policy.
3. Garben S. and Govaere I. (2017). The Division of Competences between the EU and the Member States: Reflections on the Past, the Present and the Future (Modern Studies in European Law Book 79).
4. Coppola, G. (2016). European project management handbook: Techniques to write, manage and report projects directly funded by the European Union.
5. European Union (2016). PM² project management methodology guide. Bruxelles & Luxembourg: Publication Office of the European Union.
6. Delogu, B. (2016). Risk Analysis and Governance in EU Policy Making and Regulation: An Introductory Guide. Rome: Springer

Cilji in kompetence:	Objectives and competences:
Študent: • pozna zakonitosti in specifične dela z EU povezanimi procesi, programi in projekti • delo študenta v delovnem okolju organizacije, povezanem z EU, ter razvoj delovnih kompetenc • praktično reševanje določenega z EU povezanega problema, ki ga rešuje ob podpori mentorja iz organizacije in mentorja na fakulteti • priprava poročila po metodologiji študija primera (predstavitev primera, reševanje in rešitev primera) Kompetence: • uporaba pridobljenih mednarodnih interdisciplinarnih znanj s področja študija • uporaba informacijsko-komunikacijske tehnologije kot temeljne platforme za delovanje evropskih institucij • sposobnost prepoznavanja problemov in oblikovanja predlogov za njihovo reševanje • sposobnost izdelave analitičnega projekta na osnovi študije primera, ki obravnava aktualno problematiko s področja dela evropskih institucij • delovne navade, delo v skupini, sposobnost komuniciranja s sodelavci, vodji skupin in vodstvenim osebjem na ravni Evropskih institucij	Študent: • knows the legal aspects and specificities of working with EU-related processes, programs and projects • the student's work in a working environment of an organisation, related to the EU, and the development of work competencies • the practical solving of a specific EU related problem from to be solved with the support of a mentor from the organisation and a mentor at the Faculty. • preparation of the report according to the methodology of the case study (case presentation, execution and case solution) Competencies: • use acquired international interdisciplinary knowledge in the field of study • using information communication technologies as a fundamental platform of European institution operation • the ability to recognize problems and to generalise problems in practice • the ability to develop analytical project based on the case study analysis that deals with challenges in the field of work of the European institutions • working habits, team work, the ability to communicate with co-workers, group leaders and management staff at the level of the European institutions

Predvideni študijski rezultati:	Intended learning outcomes:
Študent bo zmožen: • dela v multinacionalnem, multijezikovnem okolju evropskih institucij in razvoja kompetenc za delo mednarodnem okolju • razumeti skupinsko dinamiko in pomen odnosov v skupini na ravni evropskih institucij • reševati praktične, kompleksne probleme s področja dela evropskih institucij	Student will be able: • to work in a multinational, multilingual environment of the European institutions and develop competences for the work the international environment • to understand group dynamics and importance of relations within the group at the level of European institutions • to solve practical complex problems from the field of work of the European institutions

Metode poučevanja in učenja:	Learning and teaching methods:
1. predavanje	1. lecture

2. seminarsko delo / projektno delo	2. coursework / project work
3. študija primera	3. case study
4. problemsko učenje	4. problem based learning
5. e-učenje	5. e-learning
6. individualne konzultacije	6. individual tutorial

Načini ocenjevanja:	Delež/Weight	Assessment:
1. Ocena mentorja v organizaciji	20,00 %	1. Evaluation of the mentor in the organization
2. Predstavitvena mapa in elaborat s posnetkom (pisni in video izdelek) Vsaka delna ocena mora biti pozitivna (vsaj 51%). Študent pridobi oceno na osnovi izpolnjenih pogojev: • Udeležba na seminarju za prakse. • Udeležba na kompetenčnih dogodkih v skupnem obsegu vsaj 10 ur v 2. in 3. letniku. Veljajo kompetenčni dogodki iz seznama, definiranega v letnem načrtu dela. • Oddan evalvacijski vprašalnik študenta.	80,00 %	2. Presentation folder and report with video presentation (written and video assessment) Each partial score must be positive (at least 51%). The student obtains a grade on the basis of the following conditions: • Participation at the introduction seminar. • Participation in competence events in a total range of at least 10 hours in the 2nd in 3rd study year. Competence events from the list defined in the annual work plan apply. • Submission of student evaluation questionnaire.

Ocenjevalna lestvica:	Grading system:
5 - 10, pri čemer velja, da je pozitivna ocena od 6 - 10	5 - 10, a student passes the exam if he is graded from 6 to 10

Reference nosilca/Lecturer's references:

1. [Dimovski, V., Peterlin, J., Kozjek, T., Kejžar, A., Blažica, B., & Colnar, S. \(2025\).](#) Multidisciplinarni pristop k managementu starosti v sodobnih organizacijah (str. 160-170). V: Redek, T & Ulčar T. (ur). *Gospodarske, družbene in tehnološke perspektive zelenega in digitalnega prehoda Slovenije*. Ekonomska fakulteta Univerze v Ljubljani
2. Kozjek, T. (2021). Vloga posameznikov in javnih uslužbencev v javni upravi (str. 137-155). V Stare, Janez, Pečarič Mirko: *Znanost o javni upravi*. Upravna misel.
3. Kozjek, T. & Bizjak Ferjan, M. (2023). Razvoj javnih uslužbencev. (str. 491-503). V: Pečarič, M. (ur.): *Vademekum slovenske javne uprave*. Upravna misel.
4. Kozjek, T. & Brezovar, N. (2022). Citizens mistreatment among public servants in social public services. *Danube: law and economics review*, 13(2), 82-106.
5. Kozjek, T. & Buzeti, J. (2023). Sodelovalno okolje (str. 479-490). V Pečarič, M. (ur): *Vademekum slovenske javne uprave*. Upravna misel.
6. Kozjek, T. & Erčulj, V. (2023). Analysis of student-related social stressors among school teachers. *Pedagoška obzorja = Didactica Slovenica : časopis za didaktiko in metodiko*, 38(1), 48-62.
7. [Kozjek, T. & Franca, V. \(2020\).](#) Talent management in the public sector. *Central European public administration review*. 18(2), 53-71.
8. [Peterlin, J., Dimovski, V., Kejžar, A., Kozjek, T., Roblek, V. & Colnar, S. \(2025\).](#) Relearning age management in contemporary organizations: the challenge and opportunity (str. 61-100). V: [Chérine, Jneid](#) (ur). *Strategies and frameworks for relearning in organizations*. IGI Global.