

EU PRAKTIKUM

UČNI NAČRT PREDMETA/COURSE SYLLABUS

Predmet:	EU PRAKTIKUM
Course title:	EU PRACTICUM
Članica nosilka/UL Member:	UL FU

Študijski programi in stopnja	Študijska smer	Letnik	Semestri	Izbirnost
Upravljanje javnega sektorja, prva stopnja, univerzitetni	Ni členitve (študijski program)	3. letnik	2. semester	obvezni

Univerzitetna koda predmeta/University course code:	0174781
Koda učne enote na članici/UL Member course code:	1817

Predavanja /Lectures	Seminar /Seminar	Vaje /Tutorials	Klinične vaje /Clinical tutorials	Druge oblike študija /Other forms of study	Samostojno delo /Individual student work	ECTS
15				320	265	20

Nosilec predmeta/Lecturer:	Žiga Kotnik
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Vrsta predmeta/Course type:	OBVEZNI/CORE
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Jeziki/Languages:	Predavanja/Lectures:	Angleščina, Slovenščina
	Vaje/Tutorial:	Angleščina, Slovenščina

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:	Prerequisites:
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Vsebina:

1. Spoznavanje učnega okolja z organizacijskega in vsebinskega vidika
2. Praktično delo na področju EU vsebin v določenem organu, podjetju ali ustanovi
3. Študij primera
4. Študent se seznani z delovanjem organizacije
5. Študent sodeluje na projektu, ki je povezan z EU vsebinami
6. Problematiko in delo na projektu predstavi po principu študije primera (case study)

Content (Syllabus outline):

1. Getting acquired with learning environment from an organizational and content perspective
2. Practical work in the field of EU content in a particular body, enterprise or institution
3. Case study
4. The student becomes acquainted with the functioning of the organization
5. Student participates on a project that is related to EU content
6. Presentation of problem and project work as a case study

Temeljna literatura in viri/Readings:

1. Baird, B.N. (2001). The Internship, Practicum, and Field Placement Handbook: A Guide for the Helping Professions (3rd Edition).

2. Cremona, M. (2011). External relations and external competence of the European Union: the emergence of an integrated policy.
3. Garben S. and Govaere I. (2017). The Division of Competences between the EU and the Member States: Reflections on the Past, the Present and the Future (Modern Studies in European Law Book 79).
4. Coppola, G. (2016). European project management handbook: Techniques to write, manage and report projects directly funded by the European Union.
5. European Union (2016). PM ² project management methodology guide. Bruxelles & Luxembourg: Publication Office of the European Union.
6. Delogu, B. (2016). Risk Analysis and Governance in EU Policy Making and Regulation: An Introductory Guide. Rome: Springer

Cilji in kompetence:	Objectives and competences:
Študent: • pozna zakonitosti in specifične dela z EU povezanimi procesi, programi in projekti • delo študenta v delovnem okolju organizacije, povezanem z EU, ter razvoj delovnih kompetenc • praktično reševanje določenega z EU povezanega problema, ki ga rešuje ob podpori mentorja iz organizacije in mentorja na fakulteti • priprava poročila po metodologiji študija primera (predstavitve primera, reševanje in rešitev primera) Kompetence: • uporaba pridobljenih mednarodnih interdisciplinarnih znanj s področja študija • uporaba informacijsko-komunikacijske tehnologije kot temeljne platforme za delovanje evropskih institucij • sposobnost prepoznavanja problemov in oblikovanja predlogov za njihovo reševanje • sposobnost izdelave analitičnega projekta na osnovi študije primera, ki obravnava aktualno problematiko s področja dela evropskih institucij • delovne navade, delo v skupini, sposobnost komuniciranja s sodelavci, vodji skupin in vodstvenim osebjem na ravni Evropskih institucij	Študent: • knows the legal aspects and specificities of working with EU-related processes, programs and projects • the student's work in a working environment of an organisation, related to the EU, and the development of work competencies • the practical solving of a specific EU related problem from to be solved with the support of a mentor from the organisation and a mentor at the Faculty. • preparation of the report according to the methodology of the case study (case presentation, execution and case solution) Competencies: • use acquired international interdisciplinary knowledge in the field of study • using information communication technologies as a fundamental platform of European institution operation • the ability to recognize problems and to generalise problems in practice • the ability to develop analytical project based on the case study analysis that deals with challenges in the field of work of the European institutions • working habits, team work, the ability to communicate with co-workers, group leaders and management staff at the level of the European institutions

Predvideni študijski rezultati:	Intended learning outcomes:
Študent bo zmožen: • dela v multinacionalnem, multijezikovnem okolju evropskih institucij in razvoja kompetenc za delo mednarodnem okolju • razumeti skupinsko dinamiko in pomen odnosov v skupini na ravni evropskih institucij • reševati praktične, kompleksne probleme s področja dela evropskih institucij	Student will be able: • to work in a multinational, multilingual environment of the European institutions and develop competences for the work the international environment • to understand group dynamics and importance of relations within the group at the level of European institutions • to solve practical complex problems from the field of work of the European institutions

Metode poučevanja in učenja:	Learning and teaching methods:
1. predavanje	1. lecture

2. seminarsko delo / projektno delo	2. coursework / project work
3. predstavitev	3. presentation
4. študija primera	4. case study
5. problemsko učenje	5. problem based learning
6. e-učenje	6. e-learning
7. individualne konzultacije	7. individual tutorial

Načini ocenjevanja:	Delež/Weight	Assessment:
1. Ocena mentorja v organizaciji	20,00 %	1. Evaluation of the mentor in the organization
2. Predstavitvena mapa in elaborat s posnetkom (pisni in video izdelek) Vsaka delna ocena mora biti pozitivna (vsaj 51%). Študent pridobi oceno na osnovi izpolnjenih pogojev: • Udeležba na seminarju za prakse. • Udeležba na kompetenčnih dogodkih v skupnem obsegu vsaj 10 ur v 2. in 3. letniku. Veljajo kompetenčni dogodki iz seznama, definiranega v letnem načrtu dela. • Oddan evalvacijski vprašalnik študenta.	80,00 %	2. Presentation folder and report with video presentation (written and video assessment) Each partial score must be positive (at least 51%). The student obtains a grade on the basis of the following conditions: • Participation at the introduction seminar. • Participation in competence events in a total range of at least 10 hours in the 2nd in 3rd study year. Competence events from the list defined in the annual work plan apply. • Submission of student evaluation questionnaire.

Ocenjevalna lestvica:	Grading system:
5 - 10, pri čemer velja, da je pozitivna ocena od 6 - 10	5 - 10, a student passes the exam if he is graded from 6 to 10

Reference nosilca/Lecturer's references:

- KOTNIK, Žiga. Students' aspects of mandatory practical training : how necessary is knowledge related to digital transformation for companies?. V: GÓMEZ CHOVA, Louis (ur.), GONZÁLEZ MARTÍNEZ, Chelo (ur.), LEES, Joanna (ur.). INTED 2023 : conference proceedings : 17th annual International Technology, Education and Development Conference : 6-8 March, 2023, Valencia (Spain). Valencia: IATED Academy, 2023. Str. 2778-2786, tabele. INTED proceedings (Internet). ISBN 978-84-09-49026-4. ISSN 2340-1079. <https://library.iated.org/view/KOTNIK2023STU>, DOI: 10.21125/inted.2023.0767. [COBISS.SI-ID 147014915]
- KOTNIK, Žiga, KOVAČ, Polonca. Development of public administration and governance in Central and Eastern Europe : content analysis of The NISPAcee Journal. *The NISPAcee journal of public administration and policy*. 2018, vol. 11, no. 1, str. 229-252, ilustr. ISSN 1337-9038. <https://www.degruyter.com/downloadpdf/j/nispa.2018.11.issue-1/nispa-2018-0010/nispa-2018-0010.pdf>. [COBISS.SI-ID 5213102].
- KOTNIK, Žiga. Connecting undergraduate students as partners in teaching environment : a case study from public administration course in Slovenia. V: GÓMEZ CHOVA, Louis (ur.), LÓPEZ MARTÍNEZ, A. (ur.), CANDEL TORRES, I. (ur.). INTED 2019 : conference proceedings. Valencia: IATED Academy. 2019, str. 1490-1498. <https://library.iated.org/view/KOTNIK2019CON>. [COBISS.SI-ID 5324974].
- KOTNIK, Žiga. Peer observation in higher education as an agent of change in teaching and learning. V: GÓMEZ CHOVA, Louis (ur.), LÓPEZ MARTÍNEZ, A. (ur.), CANDEL TORRES, I. (ur.). INTED 2019 : conference proceedings. Valencia: IATED Academy. 2019, str. 1499-1505, ilustr. <https://library.iated.org/view/KOTNIK2019PEE>. [COBISS.SI-ID 5297326]
- KOTNIK, Žiga. Peer student assistants as partners in the classroom : a case study from public administration course in Slovenia. V: *Inovacije v predpriemačestvo i biznisa = Innovations and entrepreneurship in education and business. Sekcija 4*. Botevgrad: MVBU: IBS. 2019. http://ibsedu.bg/media/Conference/2019/Section_4_Innovative_solutions_in_education1.pdf. [COBISS.SI-ID 5295022]