

ZAPOSLOITEV V INSTITUCIJAH EVROPSKE UNIJE

UČNI NAČRT PREDMETA/COURSE SYLLABUS

Predmet:

ZAPOSLOITEV V INSTITUCIJAH EVROPSKE UNIJE

Course title:

EMPLOYMENT IN THE EU INSTITUTIONS

Članica nosilka/UL

UL FU

Member:

Študijski programi in stopnja	Študijska smer	Letnik	Semestri	Izbirnost
Upravljanje javnega sektorja, prva stopnja, univerzitetni	Upravljanje javnega sektorja (študijski program)	2. letnik	2. semester	obvezni

Univerzitetna koda predmeta/University course code:

0163078

Koda učne enote na članici/UL Member course code:

1807

Predavanja /Lectures	Seminar /Seminar	Vaje /Tutorials	Klinične vaje /Clinical tutorials	Druge oblike študija /Other forms of study	Samostojno delo /Individual student work	ECTS
45		30		15	90	6

Nosilec predmeta/Lecturer:

Bruno Nikolić, Tatjana Kozjek

Vrsta predmeta/Course type:

OBVEZNI/CORE

Jeziki/Languages:

Predavanja/Lectures:

Angleščina, Slovenščina

Vaje/Tutorial:

Angleščina, Slovenščina

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Prerequisites:

/

/

Vsebina:

Content (Syllabus outline):

1. Zaposlitev in poklicna pot v institucijah EU
2. Temeljna načela uslužbenskega sistema EU
3. Vrednote in kodeksi ravnanja uradnikov EU
4. Iskanje zaposlitve v institucijah EU
5. Procesi privabljanja, pridobivanja in izbire kandidatov za zaposlitev v institucijah EU
6. Kadrovske predpise za uradnike EU – splošne določbe ter pravice in obveznosti uradnikov
7. Kadrovske predpise za uradnike EU – uradniška kariera
8. Predpisi na področju lobiranja – ravnanje zaposlenih v primeru lobiranja
9. Prost pretok delovne sile v EU
10. Pripravnštvo v institucijah v EU
11. Vrste pogodb o delu v institucijah EU
12. Druge oblike sodelovanja v institucijah EU

1. Employment and career path in the EU Institutions
2. Basic principles of the EU Civil Service
3. Values and codes of conduct of EU officials
4. Finding employment in the EU institutions
5. Hiring and selection processes for employment in the EU Institutions
6. Staff Regulations for EU officials – General provisions, Rights and obligations of officials
7. Staff Regulations for EU officials – Career of officials
8. Regulations in the field of lobbying – Employee Behaviour in case of lobbying
9. Free movement of workers in the EU institutions
10. Traineeships in the EU institutions
11. Types of work contracts in the EU institutions

	12. Other forms of collaboration in the EU institutions
--	---

Temeljna literatura in viri/Readings:

1. Berlaymont, J. (2018). Working for the EU: How to get in. London: John Harper Publishing (izbrana poglavja)
2. Kadrovski predpisi Evropske unije.
3. Kodeksi vedenja in ravnanja.
4. Predpisi in primeri dobrih praks na področju lobiranja.
5. Veljavna evropska zakonodaja, sodna praksa.
6. Druga študijska gradiva, posredovana na predavanjih in vajah ter v e-učilnico.

Cilji in kompetence:

Cilji

Študent:

- razume procese zaposlovanja in poklicno pot v institucijah EU
- razume temeljna načela uslužbenškega sistema in vrednote ter kodekse vedenja uradnikov EU
- razume procese privabljanja, pridobivanja ter izbire kandidatov v institucijah EU
- razume kadrovske predpise za uradnike EU
- razume predpise in primere dobrih praks ravnanj na področju lobiranja
- razume različne možnosti sodelovanja in zaposlovanja v institucijah EU

Kompetence:

- sposobnost razumevanja procesov zaposlovanja in poklicne poti v institucijah EU
- sposobnost razumevanja temeljnih načel uslužbenškega sistema in vrednot ter kodeksov vedenja uradnikov EU
- sposobnost razumevanja procesa privabljanja in izbire kandidatov v institucijah EU
- sposobnost razumevanja kadrovske predpise za uradnike EU
- sposobnost razumevanja predpisov in dobrih praks ravnanj na področju lobiranja
- sposobnost razumevanja pravnih podlag za zaposlovanje institucijah EU

sposobnost razlikovanja in razumevanja pravnega položaja posameznika glede na različne oblike sodelovanja v institucijah EU

Objectives and competences:

Objectives

Student:

- understands employment processes and career path in the EU institutions
- understands general principles, values and codes of conduct of EU officials
- understands the hiring and selection process in the EU institutions
- understands staff regulations for the EU officials
- understands regulations and best practices in the field of lobbying
- understands different opportunities for collaboration and employment in the EU institutions

Competences:

- ability to understand the employment processes and career path in the EU institutions
- ability to understand general principles, values and codes of conduct of EU officials
- ability to understand hiring and selection process in the EU institutions
- ability to understand staff regulations for the EU officials
- ability to understand regulations and best practices in the field of lobbying
- ability to understand employment legislation in the EU institutions

ability to differentiate and understand individual's legal situation, considering different forms of collaboration in the EU institutions

Predvideni študijski rezultati:

Znanje in razumevanje:

Študent pridobi kompetence, ki mu omogočajo razumevanje procesov v zvezi z zaposlovanjem in poklicnih poti v institucijah EU. Študent razume temeljna načela uslužbenškega sistema, vrednote ter kodekse vedenja uradnikov EU.

Študent pridobi kompetence za razumevanje procesov privabljanja in izbire kandidatov v institucijah EU ter za razumevanje kadrovske predpise za uradnike EU ter predpisov na področju lobiranja.

Intended learning outcomes:

Knowledge and understanding:

Student acquires competencies that enable him/her to understand the employment processes and career paths in the EU institutions.

Student understands general principles, values and codes of conduct of EU officials.

Student acquires competencies that enable him/her to understand the hiring and selection processes in the EU institutions and to understand staff regulations for the EU officials and regulations in the field of lobbying.

Študent pridobi kompetence, ki mu omogočajo razumevanje pravnih podlag tako za zaposlitev kakor tudi za druge oblike sodelovanja v institucijah EU. Usposobljen je prepoznati prednosti in slabosti posamezne oblike sodelovanja ter kritično presoditi prijave bodisi za prosto delovno mesto bodisi za druge oblike sodelovanja v institucijah EU, zlasti za pripravništvo.	Acquires competences that enable him/her to understand employment legislation and other forms of collaboration in the EU institutions. Is able to recognize the advantages and disadvantages of specific form of collaboration and critically judges applications for a job or other forms of collaboration in the EU institutions (especially traineeship).
---	--

Metode poučevanja in učenja:	Learning and teaching methods:
1. priprava na predavanja 2. predavanje 3. priprava na vaje 4. vaje 5. študije primerov 6. naloge (npr. seminarsko delo) 7. e-učenje 8. konzultacije 9. medpredmetno sodelovanje	1. preparations for lectures 2. lecture 3. preparations for tutorials 4. tutorials 5. case studies 6. assignments (e.g. seminar work) 7. e-learning 8. consultations 9. cross-curricular collaboration

Načini ocenjevanja:	Delež/Weight	Assessment:
1. a) pisni izpit in/ali ustni izpit, sestavljen iz dveh delov b) dva pisna kolokvija	60,00 %	1. a) Written and/or oral exam consists of two parts b) two written colloquium
2. sprotno delo oz. aktivno sodelovanje (npr. samostojno in/ali skupinsko delo, naloge, e-učenje, testi, eseji, seminarsko delo, zagovor seminarskega dela) Pri oblikovanju ocene predmeta se upošteva rezultate tistih delnih obveznosti iz točke 2, ki jih je študent pridobil do roka, določenega za posamezno obveznost. Pri oblikovanju ocene predmeta se upošteva rezultate tistih delnih obveznosti iz točke 2, ki jih je študent pridobil do roka, določenega za posamezno obveznost.	40,00 %	2. Assignments (individual and/or group work, (home)works, e-learning, tests, essays, seminar work, presentation of the seminar work) When forming the final grade of the course, those results of the partial activities (see point 2) are taken into account that have been acquired before the deadline of a specific activity of collaboration. When forming the final grade of the course, those results of the partial activities (see point 2) are taken into account that have been acquired before the deadline of a specific activity of collaboration.

Reference nosilca/Lecturer's references:

- Kozjek, T., Ferjan, M., Žnidaršič, A. (2017). Perception of job security - empirical evidence from Slovenia. *Journal of East European management studies*, vol. 22, no. 3, str. 287-314.
- Pečarič, M., Benčina, J., Kozjek, T. (2017). Zaznava korupcije v slovenski državni upravi. *Revija za kriminalistiko in kriminologijo*, letn. 68, št. 2, str. 150-165.
- Pečarič, M., Kozjek, T. (2016). From rational to more rational standards of proof. *International journal of public policy*, vol. 12, no. 3/4/5/6, str. 115-129.
- Kozjek, T., Ferjan, M. (2015). Organizational flexibility, employee security and organizational efficiency: a case study of Slovenian public and private sector organizations. *Organizacija: revija za management, informatiko in kadre*, vol. 48, no. 1, str. 3-22.
- Tomažević, N., Kozjek, T., Stare, J. (2015). Does a voluntary job change affect work-family balance. *International business research*, vol. 8, no. 2, str. 1-15.
- NIKOLIĆ, Bruno, PEVCIN, Primož. How to improve sustainability of the Schengen agreement on open borders?. *International migration*. [Online ed.]. February 2022, vol. 60, iss. 1, str. 244-257.
- NIKOLIĆ, Bruno. The compatibility of private health insurance schemes with EU law : applying the health insurance exception beyond substitutive private health insurance. *The Cambridge yearbook of European legal studies*. 3. jun. 2020, vol. 22, str. 156 - 181.

- NIKOLIĆ, Bruno. Grška kriza in prihodnost evroobmočja. Javna uprava, ISSN 1318-2277, 2010, letn. 46, št. 3/4, str. 91-119, 176-177.
- NIKOLIĆ, Bruno. The impact of the services directive on the Slovenian legal system. V: SANTIAGO
- BARDUTZKY, Samo, GREIF, Martina, NENDL, Živa, NIKOLIĆ, Bruno, PAVLIČ, Sandra, SKUBIC, Zoran. Slovenia. V: BURGORGUE-LARSEN, Laurence (ur.). La Charte des droits fondamentaux saisie par les juges en Europe = The Charter of fundamental rights as apprehended by judges in Europe, (Cahiers européens, 10). Paris: Pedone. cop. 2017, str. 623-650, graf. prikazi.