

# Why Study at the University of **Ljubljana**, **Faculty of Public Administration?**

Information for  
International Students



University of *Ljubljana*  
Faculty of *Public Administration*

# Slovenia in Brief



**Area:** 20,273 km<sup>2</sup>



**Population:** 2 million



**Capital:** Ljubljana



**Language:** Slovene



**Religion:** Majority Roman Catholic



**Climate:** Alpine, Continental, Mediterranean



**Average temperatures:** July 21°C, January 0°C



**Time Zone:** Central European Time, GMT + 1



**Currency:** Euro (EUR)



**Political System:** Multi-party parliamentary, democracy



**People:** Slovenes are cheerful and hospitable, but can easily become grumpy if you refuse to wear slippers in their home. Most people in Slovenia speak English.



**Food:** Slovenia is famed for its excellent food, accompanied by one of its fine wines.





## Other Facts:

- 8th safest country, ranking in the Global Peace Index Rating
- Excellent quality of drinking water
- Amongst the best in the EU when it comes to speaking a lot of languages
- 60% of Slovenia is covered by forest
- Exceptionally diverse landscapes
- Bee lovers
- 32 regional dialects
- Home to numerous top athletes (Luka Dončić, Goran Dragić, Primož Roglič, Anže Kopitar, Peter Prevc, ...)



Strunjan  
Peninsula



Lake Bled with mountains

You can reach  
the SEASIDE from  
the SKI RESORTS  
in matter of  
**2 hours**

**2**

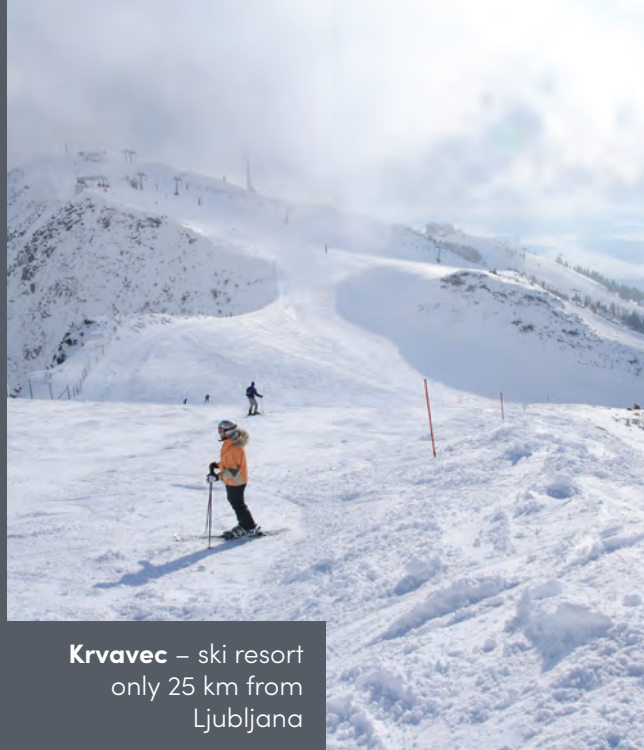
**Piran** – jewel of the  
Adriatic coast







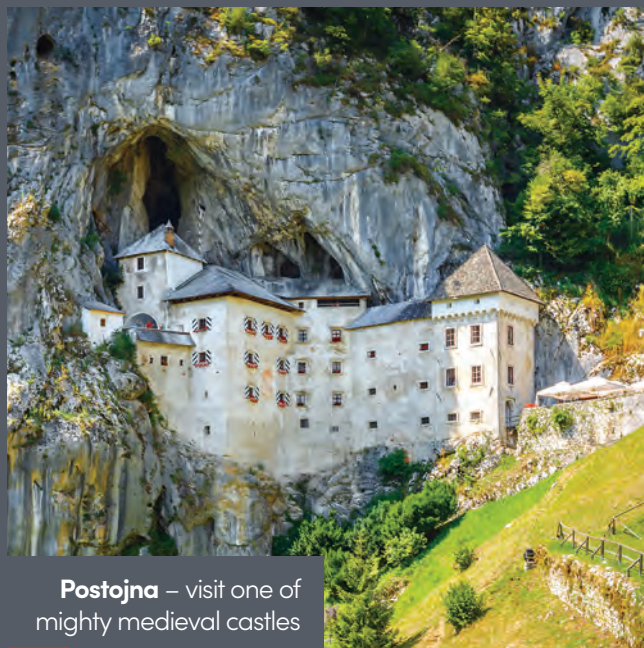
**Triglav** – the highest peak of the Julian Alps



**Krvavec** – ski resort only 25 km from Ljubljana



**Postojna** – wander through beautiful caves



**Postojna** – visit one of mighty medieval castles



# LJUBLJANA – Beloved City with a Green Soul



**300.000**  
inhabitants



Great student life:  
app. **60.000** students

## Ljubljana

**Castle:** standing on  
a hill above the city  
for about 900 years,  
offering the most  
beautiful views of the  
the city





**Ljubljana “the Dragon City”** arose from an old Roman settlement “Emona”

Luka Esenko (Turizem Ljubljana)

**Great Quality of Water:** you can drink water from more than 35 water fountains across the town for free



**Nature in the City:** many parks, hiking trails near Ljubljana



Staderzen (Turizem Ljubljana)





Metelkova street



## Culture

**if you like the subcultural, street-artistic and avant-pop side of Ljubljana, join the alternative tour and discover all the hidden corners of the city**



Tomo Jeseničnik (Turizem Ljubljana)



## Cuisine

**explore the local flavours of Ljubljana or taste a whole world of food at the street food market Open Kitchen "Odprta kuhna"**



Tomo Jeseničnik (Turizem Ljubljana)





**Take a relaxed walk** along the vibrant Ljubljana embankments

Blaž Pogačnik (Turizem Ljubljana)



## The River Ljubljana and its Bridges

**Join a sup (stand-up paddling on a surfboard) tour or a kayak tour and paddle through the city centre**




Blaž Pogačnik (Turizem Ljubljana)

**Leisurely vibe:**  
relaxed pace  
of life in cafés with  
outdoor seating





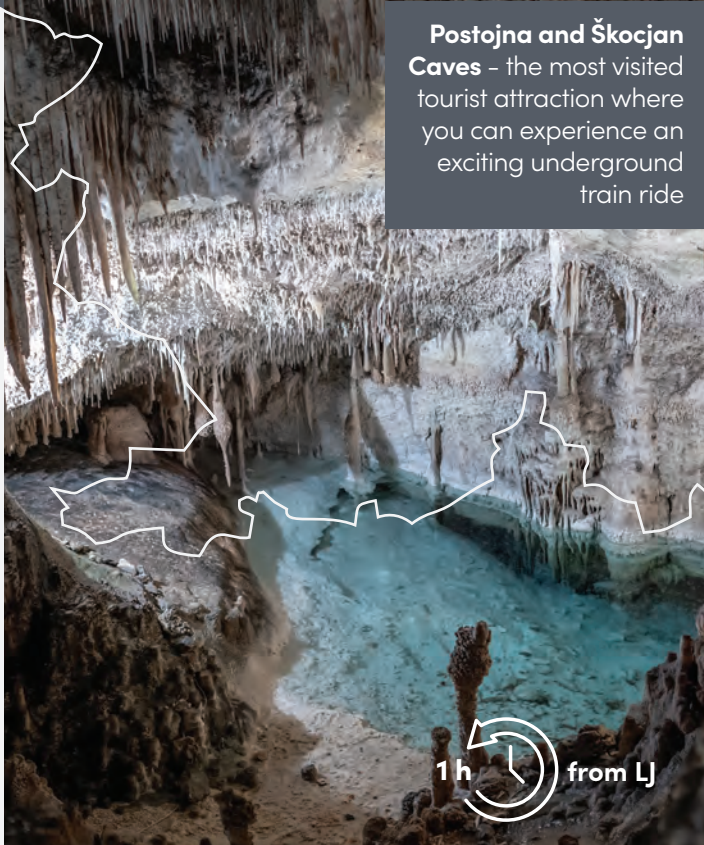
# Best Travel Experience from LJUBLJANA – Around Slovenia



**Piran and Slovenian coast** – Piran is one of the jewels of the Adriatic coast

1.5 h

from LJ



**Postojna and Škocjan Caves** – the most visited tourist attraction where you can experience an exciting underground train ride

1 h

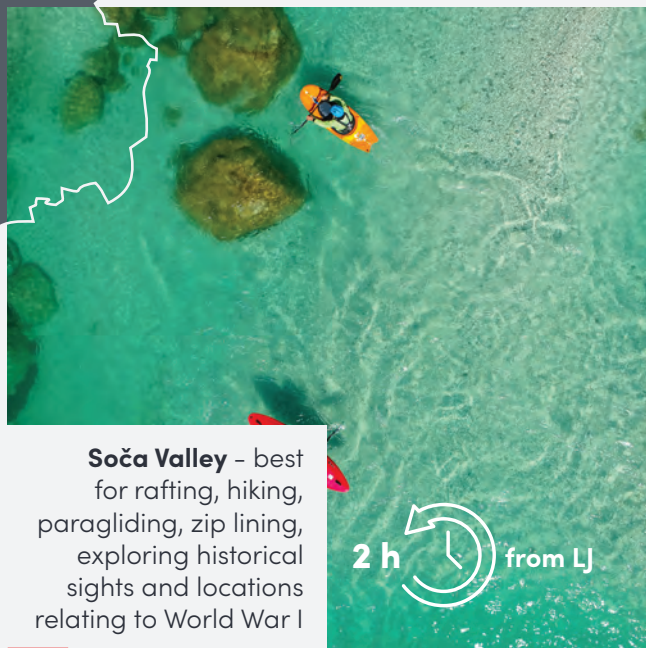
from LJ





**Triglav National Park**  
- with beautiful valleys  
and highest peaks in  
the Alps

1 h from LJ



**Soča Valley** - best  
for rafting, hiking,  
paragliding, zip lining,  
exploring historical  
sights and locations  
relating to World War I

2 h from LJ



**Lake Bled and Lake  
Bohinj** - the most  
beautiful lakes in the  
Alps

1 h from LJ



# Best Travel Experience from LJUBLJANA – Out of Slovenia



**Venice** – take in the beauty of the canals and islands and explore this Italian city



2.5 h  from LJ





**Salzburg** – cultural city  
of **Austria** alive with  
culture, art and music

3.5 h



from LJ



**Budapest** – historic  
capital of **Hungary**

4.5 h



from LJ



**Zagreb** – capital of  
**Croatia**

2 h



from LJ



**Belgrade** – outspoken,  
adventurous and  
proud capital  
of **Serbia**

5 h



from LJ

# Useful info

## Living in Ljubljana as a Student



### Working Hours

	Weekdays	Saturdays	Sundays and Holidays
Shops	7.00/9.00 – 19.00/21.00	7.00/9.00 – 13.00/21.00	It depends
Pharmacies	7.00 – 19.00	8.00 – 13.00	Only 24h working pharmacies



### City Transportation

Don't search for underground, to get around Ljubljana, take a city bus:

- single fare price (90 min): **€1.30**
- monthly ticket for students: **€20**

You should purchase the Urbana card.

#### The best option is BicikeLj:

The city bike sharing system BicikeLj, provides bikes for hire from self-service terminals located across the wider Ljubljana city centre. And it's practically free:

- every first hour: **FREE**
- weekly subscription: **€1, yearly: €3**





## Accommodation

- **€150 – €190**/month for a double room in student dormitories on a first-come-first-serve basis
- **€100 – €250**/month for a double room (private accommodation)



## Subsidised Student Meals

All students enjoy subsidized meals in most restaurants in Ljubljana and also in other cities in Slovenia. The subsidy for a meal is **€2.63**. The highest price that a student has to pay after submitting a food coupon is app. **€5** and the lowest price is **€0**.

## Average Prices in Stores

Bread	€1.17
Milk (regular) (1 liter)	€0.90
Rice (white) (1kg)	€1.50
Eggs (regular) (12)	€2.20
Chicken fillets (1kg)	€7.10
Beef round steak (1kg)	€10.05
Apples (1kg)	€1.50
Bananas (1kg)	€1.20
Tomatoes (1kg)	€2.20
Potatoes (1kg)	€0.80
Onions (1kg)	€1.20
Lettuce (1 head)	€1.20
Domestic beer (0.5l)	€1.10

## Average Prices of Some Goods

Eating out (mid-range restaurant)	€13
Beer in a pub (domestic, 0,5l)	€3
Cappuccino (regular)	€1.50
Coke/Pepsi (0,33l)	€2
Pack of cigarettes	€3.70
Hamburger	€7
Ice cream (scoop)	€1.70
Cinema fee	€6.50



## Student **Work Opportunities**

**Foreign students studying in Slovenia with a student status may work via student job centres or a job referral note under the same terms as Slovenian citizens.**

## University of Ljubljana Student Organisation (ŠOU)

– Making Ljubljana  
Unforgettable

- It represents the rights and interests of students, organises various activities beyond the scope of study programmes and provides various services to students (legal assistance, assistance in accommodation, cultural and sports activities, etc.).
- There are two ESN (Erasmus Student Network) sections in Ljubljana helping exchange students with integration in a new environment:
  - ŠOU – STUDENT ORGANIZATION
  - ESN UNI LJ or YOLO team







## Year Plus

---

**Helping full-time international students to adopt to the Slovenian system and culture in their first year in Slovenia.**



## Extracurricular Activities

---

**You can never get bored beyond your studies.** The University provides plenty of opportunities. Find something that suits you: sports activities (ECTS evaluated); art and culture; volunteering and charity work; social activities; health and environmental protection; research, science and projects that are not among the mandatory components of the curriculum.



## Slovene Learning Online

---

**Freely accessible online course of Slovene designed to learn Slovene in a simple, playful and effective way.**



**NATIONAL AND UNIVERSITY LIBRARY (NUK)** One of the most important national education and cultural institutions of Slovenia

---



## Libraries

---

**There are 39 libraries operating within the University of Ljubljana Members (academies and faculties). Students pay a membership fee to one library and they may use the basic services of all University libraries free of charge with their student identity card.**



**FACULTY OF PUBLIC ADMINISTRATION LIBRARY**

---

# University of Ljubljana

## Facts & Figures

- The **oldest and the largest** higher education and scientific research institution in Slovenia.
- Roots **from 17th century, officially founded in 1919.**
- **23 faculties and 3 arts academies.**
- **40.000 students.**
- Ranks among **the top 3% universities in the world**, according to Shanghai Academic Ranking of World Universities, Times THSE-QS Ranking and Webometrics Ranking of World Universities.
- Hosts app **1.600 exchange students every year** from more than **40 countries.**
- Located **in the centre of Ljubljana** where the central university building and the majority of faculties are found. Some new, modern buildings and a small scale campus are located in the northern part of the city (Bežigrad).

Among  
top

**3%**  
in the  
world







# University of Ljubljana International Cooperation



## Agreements with Universities:

- 8 strategic partnerships from 7 countries
- 127 central agreements from 37 countries
- 500 departmental agreements from 73 countries
- 2.508 Erasmus+ agreements

The University of Ljubljana carries out its developmental pedagogical and research activity within the framework of **European programmes CIP, Intelligent Energy for Europe, ERASMUS+; TEMPUS, Safer Internet Plus, COST, EUREKA, LIFE+, HEALTH, COST, Culture, 7th EU Framework Programme for research and development.**

46

24



2843

212

7

11



Elevator Pitch

The University is a member of numerous international networks: UNICA, **Utrecht Network**, **IRUN**, **EUA**, **EU2S2**, **CEI**. It runs an ongoing student exchange with over 500 universities in Europe and in the region of Southern and Eastern Europe.

# University of Ljubljana Faculty of Public Administration

- Is the **leading** education and research institution in the **field of public administration in Slovenia**.
- Enhances multidisciplinary knowledge: **administration, law, organization, economics, management and informatics**.
- Was established in **1956** and is a member of University of Ljubljana since 1975.
- Encompasses approx. **1.000** students.
- Has modern infrastructure providing a specialized library.







- Awarded the prestigious **European Association for Public Administration Accreditation (EAPAA)** for the first and second cycle study programmes in Administration.
- Cooperates with more than **80 international partner** universities and **welcomes more than 40** exchange students per year.
- Experienced in organizing international **eco-oriented intensive programmes** for students (spring and summer schools).
- Publishes scientific journal **Central European Public Administration Review (CEPAR)**, books and study materials.
- Has an active Consulting & Training Centre for professional training for public administration employees.
- **Focuses its scientific research** on public sector economics and finance, business and management studies in the public sector, administrative law, public policy, informatization of the public sector, e-government, HRM in public administration.



# DEGREE Programmes – Become a FULL-TIME STUDENT



## Bachelor's Programmes

- University Study Programme in **Public Sector Governance** (EAPAA accredited)
- University Study Programme in **Administrative Information Systems**
- Higher Education Professional Study Programme in **Administration** (EAPAA accredited)







## Master's Programmes

---

- Master's Study Programme  
**Administration - Public Sector Governance** (EAPAA accredited, member of EMPA) – held also in English
- Master's Joint Study Programme  
**Management in Administration**

---

If you have a business idea, our state-of-the-art knowledge can help you turn it into something big.  
**Dare to manage the future.**



## PhD Programme

---

- Doctoral Study Programme Governance and Economics in Public Sector – held also in English

**The accreditation is a guarantee for quality.**

*European Association  
for Public Administration  
Accreditation*

**EAPAA**  
**ACCREDITED**  
[www.eapaa.org](http://www.eapaa.org)

# Master's Programme ADMINISTRATION – PUBLIC SECTOR GOVERNANCE



**Application deadline:**

**20 September** or earlier (application and **recognition of foreign education procedure can take up to two months** for candidates with foreign degree qualifications )



**Start time:**

1st October



**Mode of study:**

Full-time and Part-time



**Location:**

Ljubljana, Slovenia



**ECTS + duration:**

60 ECTS (1st year), 60 ECTS (2nd year)



**Tuition fee:**

**No fee for EU citizens**, €3.000/academic year for students of **non-EU countries**



Fully in  
**English!**





## Why study Master's Degree Programme Administration-Public Sector Governance

- **In-depth knowledge in interdisciplinary and multidisciplinary administrative science** (economics, law, organisation, management, politics, sociology, informatics).
- Enables you **to work in EU institutions, local public or business administration or non-profit organisations.**
- **Individual approach** between professors, staff and students.



## Accreditations

- Accredited by EAPAA
- A member of EMPA NETWORK
- Ranked **among top 150 in the field of Social Sciences – subject: Public Administration**, by the **Shanghai ARWU in 2019.**



# Programme Structure

## Master's Study Programme Administration – Public Sector Governance

### 1st year

- Research Methods in Social Sciences
- Contemporary Public Administration
- Economic Analysis in Public Administration
- Compulsory Elective Course (double)\*
- Leadership in Public Administration
- Information Technologies in Public Administration
- Administrative Procedure Law

#### **\*Compulsory elective courses (double)**

- Management of Investment Projects in Public Sector & Change and Risk Management in Government
- Human Resources Management in Public Administration & Information Governance
- EU Law and Administration & Local and Regional Governance

### 2nd year

- Personal Development Seminar
- Master Thesis

#### **Module: Public Governance and the European Union**

- Public Policy Analysis
- Sustainable Development
- European Public Finance
- Methods, Techniques & Information Tools for Usiness Process Reengineering
- Elective Course 1
- Elective Course 2





## Application Procedure:

---

Open for graduates of Bachelor's programmes with at least 180 ECTS. **Candidates with foreign degree qualifications are** obliged to acquire a **decision on the recognition of foreign education** which is a part of the enrolment procedure (it can take up to two months).



“The faculty will offer you opportunities to learn from the best in the field, to go on multiple exchanges abroad and gain international experiences. During your studies you learn all the things you need to find a job after you finish with your master studies. The faculty offers you mentorship and support along the way. I would highly recommend it!” **(Grega Rudolf, student of Master's programme Administration – Public Sector Governance)**



## Elective Courses

---

- Tax Procedure Law
- Environmental and Sustainability Law
- Tax System and EU
- Innovations in the Public Sector
- Organization and Management Development
- Methods for the Support of the Risk Analysis
- Human Rights and Public Administration
- EU Policies and Financial Instruments
- Decision Support Systems in Administration
- Public Services II

# Joint Doctoral Programme GOVERNANCE & ECONOMICS IN THE PUBLIC SECTOR

**Application deadline:**

**20 September** or earlier (application and **recognition of foreign education procedure can take up to two months** for candidates with foreign degree qualifications )

**Start time:**

1st October

**Mode of study:**

Part-time

**Location:**

Ljubljana (Slovenia), Rijeka (Croatia)

**ECTS + duration:**

3 years, 180 ECTS

**Tuition fee:**

11.000 EUR (1st year: €3.670, 2nd year: €3.670, 3rd year: 3.660 EUR)  
**- Possibility of co-financing of tuition fees.**





## Why study Joint Doctoral Programme Governance & Economics in the Public Sector

- **Organised by** the University of Ljubljana, Faculty of Public Administration and University of Rijeka, Faculty of Economics
- Highly **inter- and multidisciplinary oriented**.
- Designed to provide a candidate with all the necessary **deep theoretical, scientific and methodological administrative-legal, organizational, economic, managerial and IT skills**.
- Intended for candidates who work or intend to work in **workplaces that require scientific-research work in the field of administration and business sciences in the public sector**.

# Programme Structure

Doctoral Study Programme  
Governance and  
Economics in Public Sector

## 1st year

- Development of Public Administration
- Philosophy of Economic Sciences and Application of Micro and Macroeconomics
- Elective methodological course (student selects one subject): Social Statistics or Optimization Modelling in Public Sector
- Individual Research Work 1 and 2
- Doctoral Seminar

## 2nd year

- students select one module

### **PUBLIC GOVERNANCE MODULE**

- Comparative Human Rights Policies for the Public Administration
- Organizational Learning and Knowledge Management
- Elective Course 1 and 2
- Individual Research Work 3 and 4
- Doctoral Seminar 2

### **ECONOMIC MODULE**

- Economic Development
- Public Policy Analysis
- Elective Course 1 and 2
- Individual Research Work 3 and 4
- Doctoral Seminar 2



## 3rd year

- Individual Research Work 5 and 6
- Final Doctoral Seminar
- Defence of Doctoral Thesis



## Application Procedure:

Open for graduates of second-cycle study programmes (Master's programmes). **Candidates with foreign degree qualifications are** obliged to acquire a **decision on the recognition of foreign education** which is a part of the enrolment procedure (it can take up to two months). Candidates need to prepare a work plan or research plan and get the consent of the mentor prior to procedure.



## Elective Courses

- Theory of Information Systems – Selected Topics
- Comparative Administrative Procedural Law
- Fiscal Policy
- The System of the Legal Regulation of the Position of Civil Servants
- The Political System of the European Union
- Economics and Management of the Liberalisation and Regulation of Markets
- Economics of Non-profit Organisations
- Comparative Social Policy
- Strategic Management in the Public Sector 3
- Openness and Transparency of Public Administration
- Integrity in the Public Sector
- Governance and Management of IT
- Academic English in the Governance and Economics of the Public Sector
- International Business
- Economic Integrations
- Theory of the Firm
- Analysis of the Social Responsibility Performance in the Public Sector
- Intellectual Capital and Knowledge Economy
- Regional vs. Global Trade Policy
- New Economic Reality
- Strategic Marketing in the Public Sector
- Scientific Approach in ICT Project Management
- Macroeconomic Theories and Policies in a Global Economy
- Contemporary Financial Markets and Institutions
- Risk Management
- Financial Reporting in the Public Sector
- Microeconomics: Theory and Application
- Energy Economics
- Managing Organizational Complexity
- Valuation of Projects in the Public Sector
- Governance of the European Union

# Become an **EXCHANGE STUDENT** at the Faculty of Public Administration



Check your general  
knowledge  
in a **PUB QUIZ** – Just  
for fun



We bring you  
**GUIDANCE** -  
International tutorship



**Eco Smoothie Day**

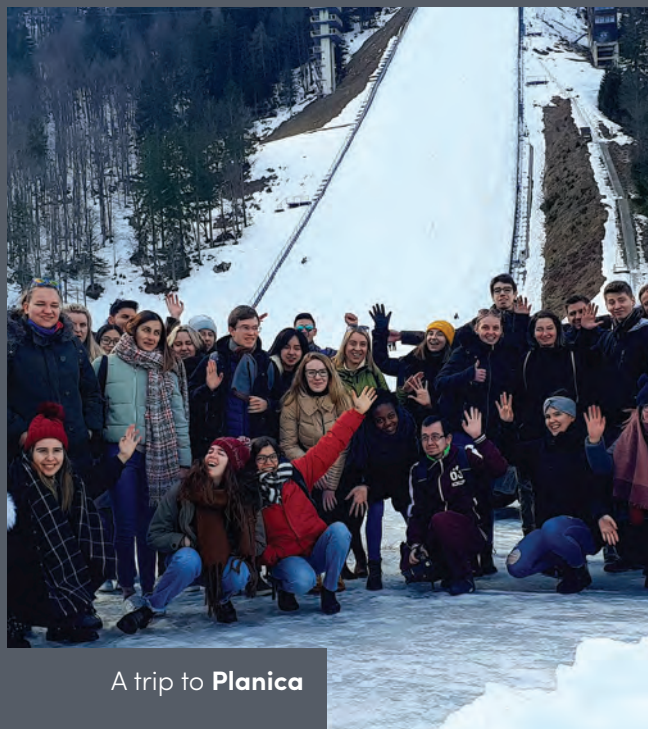




Meet **new friends...**



...and **explore Slovenia**



A trip to **Planica**



Join our winning  
**basketball team**

# We offer **COURSES** in **ENGLISH** in these fields:



## Public Policies

---

Fundamental EU Policies, Local and Regional Governance Public Policy Analysis



## Organization & Informatization

---

Organizational Behaviour, Leadership in Public Administration, Sustainable Development, Information Governance, Information Technologies in Public Administration



## Public Law

---

International Labour Law, The Right to Health and Structural Aspects of Health Systems, The European Union's Constitutional Crisis



## Economics & Management

---

Public Finance, Tax System and the EU, Project Management in the Public Sector, Business-Government Relations

# HOW and WHEN to apply for exchange

## ERASMUS+ Application Procedure:

### Deadline

- 15 November (we welcome exchange students only in the 2nd semester)

### Nomination from Home University

### Online application

Attachments to your Application:

- Transcript of Records (of your home university)
- Learning Agreement
- Language Certificate (B2 level of English)



Language Requirements  
– English at least B2 level

## CEEPUS Application Procedure:

### Deadline

- 15 June – for the 1st semester
- 15 November – for the 2nd semester (intra-network mobility)
- 30 November – for the 2nd semester (freemover mobility)

### Online application

- Student application on the CEEPUS website

### Bilateral applications:

- Contact International Office:  
international@fu.uni-lj.si



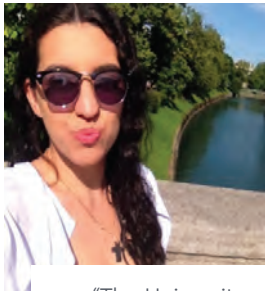
# Students' Impressions

"Slovenia has everything for well-being: green areas, safe environment, supportive and happy people."



"Ljubljana is a lovely city with a truly friendly atmosphere. I am grateful for the opportunity to study in such a nice city. Moreover, the Faculty of Public Administration is the best place to enrich one's educational background, experience a different style of tuition and meet new people from all around the world." **(Monika, Slovakia)**

"Ljubljana is a beautiful city and is the perfect size for students as you can reach everything in max. one hour. Slovenia is also beautiful and has a diversified landscape: there is the coast, and also the mountains and lots of forests. And due to the size of Slovenia everything is easy to reach. Most people speak English and are likely to help you when you don't understand."



"The University of Ljubljana will always be my second home. Ljubljana is a beautiful, green and picturesque place full of kind and smiling people. I am so grateful that I got the chance to live and study at the Faculty of Public Administration." **(Maria, Greece)**



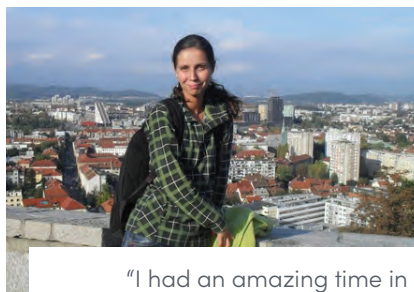
"Ljubljana is one of the best and student-friendly cities that provides a high quality of life conditions, pleasant time, and academic content for a student. I am really grateful that I decided on Ljubljana for my exchange experience." **(Büşra, Turkey)**



"I got a lot of experiences in foreign surrounding and gained knowledge not only in the field I am studying in but also in other areas." **(Teodora, Serbia)**

"Great support from the faculty, thank you."

"If you have a chance to study in Slovenia, don't think twice. It's an amazing country, especially for students, great conditions and facilities, friendly academic staff, high quality of education. All of this in a beautiful landscape (from my faculty I can see the Alps!) and among warm Slovenian people!"  
**(Damian, Poland)**



"I had an amazing time in Ljubljana. I met a lot of great and kind people. Ljubljana is a beautiful city, where you can always find something new to explore and enjoy. I loved the square, the bridges, the river and everything that is in Ljubljana. The faculty was really like a family to me, it was smaller than my faculty at home and it was very modern." **(Petra, Slovakia)**

"You will not find such beautiful city as Ljubljana anywhere. In addition, this city is perfect for student life. The Faculty of Public Administration offers very interesting courses in a positive and kind environment. I gained new points of view and I am convinced that this experience broadened my horizons."  
**(Lukáš, Czech Republic)**

"Warm Slovenian people."

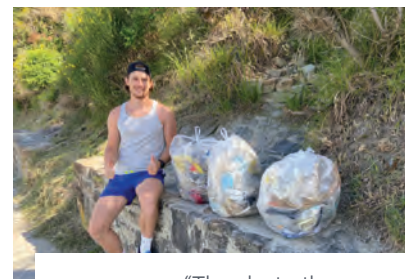


"I would definitely recommend Ljubljana! The staff at the university reacted quickly and did their best to provide us the best experience. I will definitely miss every piece of nature, the city of Ljubljana and Slovenia and, most importantly, everyone I met during this experience." **(Yuliang, China)**

"Thank you for this amazing opportunity! Your country and University is amazing! I will definitely visit it again."

"I loved the student meal  
"boni" system."

"Most people speak English and are willing to help."



"Thanks to the course Sustainable Development, I decided to give something back to Slovenia and also to our planet. I picked up litter from the beach on the west coast of Piran." **(Štěpán, Czech Republic)**

# Get in Touch with Us:

## **University of Ljubljana Faculty of Public Administration**

Gosarjeva ulica 5  
SI-1000 Ljubljana

## **International Office Faculty of Public Administration**

☎ + 386 1 5805 530

✉ international@fu.uni-lj.si

f <http://www.facebook.com/faculty.of.administration>

🐦 @fzup

## **International Office University of Ljubljana**

Kongresni trg 12  
SI-1000 Ljubljana

☎ +386 1 2418 592

✉ intern.office@uni-lj.si

🖱 <http://www.uni-lj.si>

**Erasmus code: SI LJUBLJA01**

Co-funded by the  
Erasmus+ Programme  
of the European Union

