

<b>Course</b>	<b>ORGANISATIONAL BEHAVIOUR</b>		
<b>Language of Instruction:</b>	English	<b>Level</b>	I.
		<b>ECTS</b>	6
<b>Required Prerequisites:</b>	None	<b>Number of hours</b>	15
<b>Holder</b>	Štefan IVANKO, PhD.	<b>Semester</b>	Autumn or spring
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<b>Methods of teaching:</b>	<i>lectures and seminars</i>		
<b>Form of Assessment:</b>	<i>seminar work and an oral exam</i>		

### 1. Course aim

The course aims to introduce students to problems and issues involved in the effective management of organisations. It highlights behaviours, structure and processes that are part of organisational life.

### 2. Course contents

1. The Concept of Organisational Behaviour
2. The Individual and the Organisation
3. Informal Organisation as a Form of Organisational Behaviour
4. Processes – Interactions in Organisations
5. Group Dynamics in Organisational Behaviour
6. Group and Team Work in Management Processes
7. Motivation and Work Motivation
8. Organisational Culture and Climate
9. Skills and Efficiency of Delegation
10. Conflicts in the Organisation
11. Stress: Understanding Stress at Work
12. Communication – Process and Structure
13. Interpersonal Communication
14. Skills and Efficiency of Negotiation
15. Business and Communication Ethics
16. Basics of Rhetoric

### 3. Student obligations

Preparation and presentation of a seminar paper, active participation in the course and oral exam.