

Course	PROJECT MANAGEMENT		
Language of Instruction:	English	Level	I.
		ECTS	5
Required Prerequisites:	None	Number of hours	15
Holder	Srečko DEVJAK, PhD. srecko.devjak@fu.uni-lj.si	Semester	Autumn or spring
	Bojan PEČEK, MSc. bojan.pecek@fu.uni-lj.-si		
Methods of teaching:	<i>lectures and seminars</i>		
Form of Assessment:	<i>seminar work and an oral exam</i>		

1. Course aim

The aim of the course is to become conversant with the basics of project management and understand the importance of project management in the public sector, the ways of defining project goals and the significance of project teams. Students will become familiar with the methodology and procedures for project documentation preparation and project management in relation to the projects financed from the budget and those financed by EU funds.

2. Course contents

- Project, Project Organisation, Project Management
- Project Stages
- Project Modelling
- Setting Project Goals
- Optimisation in Project Management
- Project Ranging
- Project Management in Risk Conditions
- Project Controlling
- Methodology of the Management of Budget-Financed Projects
- Decision-Making in Projects
- Special Cases of Projects in the Public Sector

3. General and course-specific competences

Students:

- familiarize themselves with the use of project element assessment methods and project grading methods;
- know the elements of pre-investment or investment analyses and the analyses of the monitoring related to the realisation of project goals;
- are able to define and analyze the priority project order;
- use advanced computer tools of project management;

- become conversant with the procedures for the assessment of the realisation of project goals and the minimisation of project risks in the process of attaining project goals;
- are familiar with the basic principles and methods of transparent presentation of project goals, support of project participants for individual projects and the monitoring of the realisation of project goals and project effects;
- autonomously examine and introduce methods of modern project management through the introduction of project risk management;
- know the advantages of methods used in team work co-ordination; and
- successfully participate in the process of team work necessary for the implementation of complex development projects and evaluate team process work.

4. Student obligations

Preparation and presentation of a seminar paper, active participation in the course and oral exam.

5. Study literature

1. Kendrick T.: Identifying and Managing Project Risk, AMACOM, New York, 2003
2. Newell M. W.: Project Management Professional, AMACOM, New York, 2002
3. Burke R: Project Management, Planning and Control Techniques, Wiley London ,2003
4. Kerzner H .: Project Management, John Wiley&Sons,Inc., New Jersey, 2003
5. Young T L.:Successful Project Management, Kogan Page, London,2000