

UČNI NAČRT PREDMETA/COURSE SYLLABUS

Predmet: PROJEKTI MANAGEMENT V JAVNEM SEKTORJU

Course title: PROJECT MANAGEMENT IN PUBLIC SECTOR

Študijski programi in stopnja	Študijska smer	Letnik	Semestri
Upravljanje javnega sektorja, prva stopnja, univerzitetni	Upravljanje javnega sektorja (študijski program)	2. letnik	Letni

Univerzitetna koda predmeta/University course code: 1650

Predavanja	Seminar	Vaje	Klinične vaje	Druge oblike študija	Samostojno delo	ECTS
30				90	60	6

Nosilec predmeta/Lecturer: Jože Benčina

Vrsta predmeta/Course type: Splošno izbirni/Elective

Jeziki/Languages:

Predavanja/Lectures: Slovenščina, Angleščina

Vaje/Tutorial:

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Ni pogojev.

Prerequisites:

No prerequisites.

Vsebina:

Content (Syllabus outline):

1. Projekti in investicijski projekti	1. Projects and investment projects
2. Investicijski projekti v javnem sektorju	2. Investment projects in public sector
3. Vrednotenje projekta, analiza stroškov in koristi (ex-ante)	3. Project evaluation (ex ante), cost benefit analysis
4. Priporočila PRINCE2	4. PRINCE2 guidelines
5. Predlog projekta in odločanje o izvedbi projekta	5. Project proposal and project selection criteria
6. Metode projektnega vodenja	6. Project management methods
7. Načrtovanje in vrednotenje učinkovitosti projekta	7. Planning and evaluating project effectiveness
8. Načrtovanje projekta	8. Project plan
9. Management kakovosti	9. Project quality management
10. Management tveganj	10. Project risk management
11. Izvedba projekta	11. Monitoring the project implementation
12. Vrednotenje rezultatov in koristi projekta (ex post)	12. Evaluation of project outcomes (ex-post)

Temeljna literatura in viri/Readings:

1. Young, L. Trevor, (2007). The Handbook of Project Management – A Practical Guide to Effective Policies and Procedures. Kogan Page Limited.
2. Kerzner, Harold (2009). Project Management – A Systems Approach to Planning, Scheduling and Controlling. John Wiley & Sons Inc.
3. Bentley, Colin: PRINCE2 – A Practical Handbook. Elsevier 2010
4. Lacerda, F. M., Martens, C. D. P., & De Freitas, H. M. R. (2016). A Project Portfolio Management model adapted to non-profit organizations. Project Management Research and Practice, 3, 5120. <https://doi.org/10.5130/pmrp.v3i0.5120>
5. Zarinpoush, F., & Imagine Canada. (2006). Project evaluation guide for nonprofit organizations: fundamental methods and steps for conducting project evaluation. Toronto: Imagine Canada.

Cilji in kompetence:

Cilji:

Študent

- pozna pomen vrednotenja projektov in izbere ter uporabi ustrezne metode za predhodno in naknadno vrednotenje investicijskih projektov,
- razume zakonodajno in organizacijsko okolje okvir investicijskega načrtovanja v javnem sektorju in pozna slabosti investicijskega odločanja v praksi,
- oblikuje projektno organizacijo na odločevalski in operativni ravni, pri tem uporabi priporočila metodologije PRINCE2,
- pripravi načrt projekta, analizira njegov potek s poudarkom na razmerju med odločanjem in izvajanjem,
- razume in opredeli načrt managementa kakovosti in tveganj

Kompetence:

Študent je usposobljen za:

- predhodno in naknadno vrednotenje investicijskih projektov z uporabo informacijskih orodij
- pripravo investicijskega projekta v sodelovanju z deležniki
- načrtovanje investicijskih projektov in obvladovanje celotnega življenjskega kroga investicijskega projekta,
- sodelovanje v projektnem timu kot član ali vodja projektnega tima

Objectives and competences:

The aims:

Student:

- understands the meaning of the valuating of the projects and uses appropriate methods for ex ante and ex post evaluation of investment projects,
- understands legal framework and organisational environment of investment planning in public sector and is acquainted with weaknesses of investment decision making in public sector
- designs project organisation at decision-making and management level using PRINCE2 guidelines,
- sets-up the project plan, and analyses the progress of the project considering issues of the relationship between decision-making and operational level,
- understands and designs quality management and risk management plan

Competences:

Student is qualified:

- for ex-ante and ex-post investment project evaluation using IT technology
- for communication and cooperation with investment project stakeholders
- to plan investment project and to govern and manage the investment project in it's whole life cycle
- to take responsibility as a member or manager of a project team

Predvideni študijski rezultati:

Študentje:

Intended learning outcomes:

Students will:

<ul style="list-style-type: none"> • razumejo širši zakonodajni in organizacijski okvir načrtovanja in izvajanja javnih investicijskih projektov • so zmožni predhodno in naknadno ovrednotiti projekt • so zmožni pripraviti vsebinski del predloga projekta • so zmožni uporabiti model projekta PRINCE2 pri obvladovanju celotnega življenjskega kroga projekta, • razumejo odločevalsko in managersko vlogo v investicijskem projektu • so zmožni delovanja v projektne timu • znajo presoditi smiselnost rezultatov in interpretirati vpliv spreminjanja elementov projektnega načrta in izvedbe na rezultate izračunov, • so zmožni transparentnega prikazovanja projektov, ciljev in pogojev njihovega doseganja uporabnikom. 	<ul style="list-style-type: none"> • understand broader regulatory and organisational framework of public investment project • are able of ex-ante and ex-post evaluation of a project • are able to prepare the project proposal • are able to use PRINCE project model at the management of whole investment project life-cycle, • understand the decision-making and management role in an investment project, • are to work in a project team • are able to judge project results in term of their meaning and interprets influence of the data modification on the effects of calculations • are able of transparent project presentation, their goals and conditions for their achievement to the end users.
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Metode poučevanja in učenja:

Learning and teaching methods:

<ol style="list-style-type: none"> 1. predavanja 2. delo v skupin 3. seminarska naloga 4. e-učenje 5. individualne konzultacije 	<ol style="list-style-type: none"> 1. lecture 2. group work 3. seminar paper 4. e-learning 5. individual tutorial
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Načini ocenjevanja:

Delež/Weight Assessment:

1. pisni in/ali ustni izpit	60,00 %	1. written and/or oral exam
2. seminarska delo (npr. projektna naloga, seminarska naloga) in/ali zagovor dela	30,00 %	2. seminar work (project work, seminar workpaper) and/or oral exam
3. naloge in aktivno sodelovanje	10,00 %	3. coursework and active class participation

Reference nosilca/Lecturer's references:

<ol style="list-style-type: none"> 1. PEČARIČ, Mirko, BENČINA, Jože, KOZJEK, Tatjana. Zaznava korupcije v slovenski državni upravi. <i>Revija za kriminalistiko in kriminologijo</i>, ISSN 0034-690X, apr.-jun. 2017, letn. 68, št. 2, str. 150-165, 2. BENČINA, Jože, MRĐA KOVAČIČ, Anja. The factor model of decentralization and quality of governance in European Union. <i>Mednarodna revija za javno upravo</i>, ISSN 2335-3414, dec. 2013, letn. 51, št. 3/4, str. 57-82, graf. prikazi, tabele. [COBISS.SI-ID 4306350] 3. JUKIČ, Tina, VINTAR, Mirko, BENČINA, Jože. Ex-ante evaluation : towards an assessment model of its impact on the success of e-government projects. <i>Information polity</i>, ISSN 1570-1255, 2013, vol. 18, no. 4, str. 343-361, ilustr. http://iospress.metapress.com/content/d4766584j17386wq/fulltext.pdf. [COBISS.SI-ID 4279726]
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